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| **TEAM TERMS OF REFERENCE** | | |
| **Team Title** | **PROFESSIONAL EDUCATION TEAM** | |
| **Terms Last Updated** |  | **Approved by:** |
| **Team Mandate/Purpose** | Provide strategic input and guide the administrative direction for PGP | |
| **Team Responsibilities** | * Set PGP program policies * Contribute to PGP long-term program strategy, including curriculum design, growth strategy/program scaling * Establish short & medium term priorities for PGP * Prepare annual budget proposal * Document program procedures * Recommend appropriate program accreditation, participant designation and recognition (including those with prior Academy training) * Ensure integrity of program accreditation * Set exam and ensure its integrity * Contribute to the marketing plan for the PGP * Advisory relationship to PGP Program Director | |
| **Team Structure (# and type of members)** | 5 people   * 1 member from each past PGP cohort – probably can’t continue this pattern forever * Team terms? 3 years, renewable, staggered * Team Chair is PGP Director * Exam sub-team * Curriculum design team [Tutors] – not yet established | |
| **Team Chair Name and Start Date of Term** | Currently, Rose Mercier  Start date of term: August 2017 | |
| **Team Vice Chair** | None at the moment | |
| **Team Members** | * John Bohley * Athens Kolias * Rose Mercier * Richard Onley * Hartger Wassink | |
| **Team Staff Liaison (where applicable)** | N/A | |
| **Team Reports To** | Advisory and reports to PD who reports to CEO | |
| **Notes (any relevant)** | The structure (chair of team=PD) is under review | |